

21 MAR 1966

DD/S&T 1513-66

MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT: Manpower Audit - Office of Special Activities

REFERENCE: Paragraph 3 of Memo for DD/S&T from DDCI, dated 4 Feb 1966, Subject: "Fiscal Years 1966/1967 Personnel Ceiling"

1. In accordance with your instructions that I initiate a manpower audit of the Office of Special Activities, I have established an ad hoc task force consisting of officers of this Directorate and a representative of the Office of Planning, Programming and Budgeting who will be charged with analyzing the manpower allocations and utilizations within OSA both at Headquarters and at [REDACTED]. The task force will be under the over-all supervision of the Executive Officer of this Directorate and will consist of the following individuals:

25X1A [REDACTED], O/DD/S&T, Chairman

25X1A [REDACTED], O/DD/S&T, Member

25X1A [REDACTED], O/PPB, Member

25X1A [REDACTED], OSA, Member (for Headquarters portion of survey)

25X1A [REDACTED], OSA, Member [REDACTED] portion of survey

2. It is planned that the task force will be convened and commence their effort on or about the 1st of April and will survey the Headquarters elements first. It will be necessary for the task force to spend four or five days at [REDACTED] and then return to Washington to prepare their report. It is anticipated that the total effort will require three

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or four weeks to complete. I will instruct the task force to prepare a report similar to that prepared on VE Division of the DD/P by the Agency manpower task force of several years ago.

3. I assume that you have not restricted me to pinpointing only areas of possible reduction. Accordingly, I will ask the task force to identify areas within which insufficient manpower may be authorized to assure effective accomplishment of the project mission. I have in mind, for example, the maintenance and inspection functions which had a relationship to the failures which contributed to the last accident at [REDACTED]

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ALBERT D. WHEELON
Deputy Director
for
Science and Technology

CONCUR:

(signed) John M. Clarke

17 MAR 1966

Director, Office of Planning,
Programming and Budgeting

Date

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EO/DD/S&T [REDACTED] jem:6561 (16 Mar 66)

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